

Course Code	Course Name	Credits
26ED507	EDUCATIONAL ADMINISTRATION AND LEADERSHIP	04

Course Objectives

The course aims to,

- ✓ Remember key concepts, principles, and functions of educational administration and leadership.
- ✓ Understand different theories and styles of leadership in educational settings.
- ✓ Apply administrative skills in planning, organizing, and managing educational institutions.
- ✓ Analyze leadership practices and administrative challenges in schools.
- ✓ Evaluate the effectiveness of leadership styles and decision-making processes.
- ✓ Create innovative strategies for effective school leadership and administration.

Learning Outcomes

After the completion of the course, the Learner will be able to,

- ❖ Define and explain concepts of educational administration and leadership.
- ❖ Differentiate various leadership styles and administrative approaches.
- ❖ Apply principles of administration in school management.
- ❖ Analyze organizational structures and leadership issues in education
- ❖ Assess and evaluate leadership effectiveness and institutional performance
- ❖ Design and develop leadership strategies for school improvement.

Unit 1 - Concept of Educational Administration (12 hours)

Meaning and definition of educational administration - nature and scope of educational administration - difference between administration, management and leadership - principles of educational administration

Unit 2 – Theories of Educational Administration and Their Educational Approach (12 hours)

Classical theory; Main features, educational approach, merits and demerits - Human Relations Theory; main features, educational approach, merits and demerits - Behavioral theory; main features, educational approach, merits and limitations - Systems approach; main features, educational approach, merits and limitations.

Unit 3 - Leadership in Education (12 hours)

Meaning and nature of leadership - types/styles of leadership: Autocratic, Democratic, Laissez-faire, Transformational, Instructional leadership

Unit 4 – School Organization and Management (12 hours)

Structure of school organization - role of headmaster/principal - time-table, discipline, and co-curricular activities - Resource management

Unit 5 - Contemporary Issues in Educational Leadership (12 hours)

Leadership for inclusive education - Gender and leadership - ICT in educational administration - Educational policies and reforms

Reference Books:

1. Allan R. Odden , School Leadership and Administration
2. Peter G. Northouse, Leadership: Theory and practice
3. S.K Mangal Educational Administration and Management
4. Tony Bush, Educational Management, Administration and Leadership
5. Wayne K. Hoy & Cecil G. Miskel, Educational Administration: Theory, Research, and Practice

Alignment with NEP – 2020

The proposed course **Educational Administration and Leadership 26ED507** is designed in alignment with the transformative vision of the National Education Policy 2020, which emphasizes:

1. Strong, visionary and accountable leadership in educational institutions. This paper aligns with NEP's goal of high quality institutional governance.
2. NEP promotes institutional autonomy and decentralized decision making. This course explains schools/college administration structures, focuses on shared leadership and delegation. It supports NEP's vision of empowered institutions
3. NEP highlights Continuous Professional Development. This course builds administrative and leadership competencies, encourages reflective practices and lifelong learning
4. NEP promotes integration across disciplines and holistic education. This paper connects management principles with education and encourages interdisciplinary perspectives

COs and Bloom's Taxonomy Level (BTL) Mapping for 26ED507

Course Outcomes	On successful completion of the course, the students will be able to	BTL
CO1	Define and explain concepts of educational administration and leadership.	K1 & K 2
CO2	Apply principles of administration in school management	K 3
CO3	Analyze organizational structures and leadership issues in education	K 4
CO4	Evaluate leadership effectiveness and institutional performance	K 5
CO5	Develop leadership strategies for school improvement.	K 6

Bloom's Taxonomy Level (BTL):- K1 and K2 – remembering and understanding, K3 - Applying, K4 – Analyse, K5 - Evaluate and K6- Create

Relationship Matrix

Course Outcomes	Programme Outcomes (POs)								Programme Specific Outcomes (PSOs)							Mean Score of COs
	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	
CO1	3	2	2	2	2	1	1	1	3	3	1	2	2	3	2	2.0
CO2	3	3	2	1	1	1	2	1	3	3	3	2	1	3	1	2.0
CO3	2	2	3	2	2	1	2	2	2	2	2	2	2	3	1	2.0
CO4	3	2	2	2	2	3	2	1	2	2	3	3	2	3	2	2.3
CO5	3	2	3	2	1	2	3	2	2	3	2	3	1	3	2	2.3
Total																2.1

Mean Score: 3- High, 2- Medium/Moderate, 1-Low

