

Course Code	Course Name	Credits
26EN953	ENGLISH PROFICIENCY PRACTICE-II	02

Course Description

This course is designed to train learners for academic & professional English using TED Talks, reports, presentations, and business communication. It includes immersive tasks to build confidence for workplace and higher studies.

Course Objectives

- Enhance LSRW for academic & professional contexts.
- Simulate real-life situations via debates, interviews, writing tasks.
- Build confidence for global workplace scenarios.

Skill Enhancement Outcomes

Upon successful completion of this course, the learner will be able to:

- Discuss/debate/present on familiar academic/professional topics.
- Listen actively & summarize TED Talks, lectures, meetings.
- Read reports/articles using skimming, scanning, SQ3R.
- Write reports, ATS resumes, business emails.
- Handle interviews & lead short meetings.

Course Content and Practical Training

- **Practical 1:** Active Listening Strategies. **Objective:** Use paraphrasing, note-taking, non-verbal cues. **Activities:** 5-min TED Talks; pair summaries. **Assessment:** Peer feedback on accuracy.
- **Practical 2:** Pronunciation & Intonation Lab. **Objective:** Improve stress, rhythm, phonemes. **Activities:** Tongue twisters, record-playback, mirror drills. **Assessment:** Clarity rubric.
- **Practical 3:** Group Discussions & Role-Plays. **Objective:** Build fluency in academic dialogues. **Activities:** Debate, GD on current topics; scenario cards. **Assessment:** Turn-taking checklist.
- **Practical 4:** Presentation Skills. **Objective:** Deliver 2-3 min talks confidently. **Activities:** Prep personal topic; audience Q&A. **Assessment:** Eye contact/volume/content rubric.
- **Practical 5:** Reading Strategies Workshop. **Objective:** Master skimming, scanning, SQ3R. **Activities:** Timed reading of news/academic texts. **Assessment:** Strategy application quiz.
- **Practical 6:** Professional Reading. **Objective:** Extract info from reports/emails. **Activities:** Speed-read business case studies; write gist. **Assessment:** Summary accuracy.
- **Practical 7:** Vocabulary in Context. **Objective:** Learn words via roots, flashcards. **Activities:** Word hunts in passages; Quizlet tests. **Assessment:** Retention test.
- **Practical 8:** Report Writing. **Objective:** Format lab/project reports. **Activities:** Draft using templates; peer edit. **Assessment:** Structure checklist.
- **Practical 9:** Resume & Email Writing. **Objective:** Create ATS-friendly resume + professional emails. **Activities:** Analyze samples; draft complaint/follow-up mail. **Assessment:** Clarity & professionalism rubric.
- **Practical 10:** Mock Interviews & Meetings. **Objective:** Handle behavioural/technical Qs, lead meetings. **Activities:** Pair mock interviews; role-play meeting with agenda. **Assessment:** Feedback form + self-reflection.

Learning Outcome

On completion of the course, learners will be able to build up professional communication skills which will boost their employability and align with **CEFR B1-B2 level proficiency**.