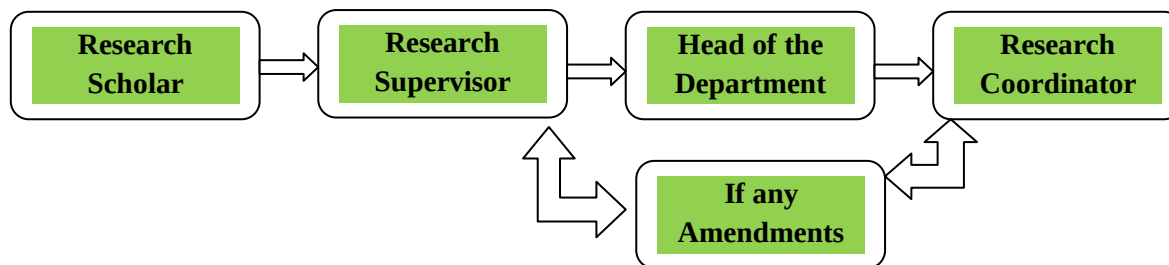


ST. JOSEPH UNIVERSITY
DIMAPUR, NAGALAND

CENTRE FOR RESEARCH

I. General Guidelines for Submission of the Synopsis

1. The Submission of the synopsis will be as follows



2. The Synopsis should be submitted in the specific format.

3. Title of Synopsis/Thesis should be same as approved at the time of Final Research Proposal submission. If any changes are required, Doctoral Committee recommendations are required.

4. No submission should be directly given to the centre for research without relevant documents, which are duly forwarded by proper channel.

5. The synopsis should be submitted by the concerned department within 15 days from day of conduction pre- thesis presentation in the desired format.

6. The front page of synopsis should be in specific format

II. Organisation of the Part of Synopsis

The Sequence in which the synopsis material should be arranged and bound as follows:

- Cover Page and Title Page
- Text divided into suitable headings (numbered consecutively)
- References (Not more than 25)
- List of Publications (those published/accepted for publication in Journals and papers presented in Conferences/Symposia). Mention Impact Factor of the Journal (if applicable)

The Size of synopsis should not strictly exceed 25 pages of typed matter reckoned from the first page to the last page including the list of publications.

Title page:

This shall be the first printed page of the synopsis and shall contain the submission statement: submitted in partial fulfilment of the requirements of the Degree, PhD., the name and Reg. No. of the candidate, name(s) of the supervisor and co-supervisor(s) (if any), Department, Institute and year of submission (Refer Annexure - I).

Table of Contents

The contents shall enlist the headings of the section and sub-section using decimal notation, as in the text, with corresponding page number against them, flushed to the right. (Refer Annexure - II)

Chapter

The synopsis shall be presented in a single chapter; *however, it may be divided in suitable sections again* subdivided into *sub-sections and sub-sub-section* so as to present the content discretely and with due emphasis. Tables and Figures should be included at appropriate places in the text of the dissertation. Indicative sections are given below:

- Background /Introduction
- Need for the study
- Review of related literature
- Objectives of the study
- Variables of the study / Parameters of the study
- Operational Definitions
- Hypothesis / Assumptions made
- Design of the study /Technique used
- Sampling technique
- Tools for collecting the data
- Validation procedures
- Experimentation/Field work details
- Tools for analysis/statistical techniques/
- Findings / Discussions
- Implications / Suggestions
- Recommendations for further Research
- Limitations of the study
- Conclusions
- Tentative structure of dissertation (Brief descriptions of the chapters)

References

The candidates shall follow the style of citation and style of the subject area (as prescribed by the University) consistently throughout his/her dissertation. However, the names of all the authors along with their initials and the full title of the article/monogram/book etc. have to be given; in addition to the journals/publisher, volume, number, page(s) and year of publication.

Citation from websites should include the name(s) of author(s) (including the initials), full title of the article, website reference and when last accessed. Reference to personal communications, similarly, shall include the author, title of the communication (if any) and date of receipt.

List of Publications

Provide the list of publications and presentations in the same format prescribed for referencing

III. SYNOPSIS FORMAT

Standard A4 size (297mm x 210mm) bond paper may be used for preparing the copies.

The Synopsis should have the following page margins:

Top edge : 30 to 35 mm

Bottom edge : 25 to 30 mm

Left side : 35 to 40 mm

Right side : 20 to 25 mm

The Synopsis should be prepared on good quality white paper preferably not lower than 80GSM. One and a half line spacing should be used for typing the general text. The general text shall be typed in Font Style Times New Roman and Font Size 13. One or two Tables/Figures may be included at appropriate places in the text and they should conform to the margin specifications. All page numbers (Arabic numbers) should be typed without punctuation on the upper right hand corner 20 mm from top with the last digit in line with the right hand margin. Synopsis should be bound with black calico cloth and using flexible cover of thick white art paper. The cover should be printed in black letters and the text for printing should be identical to what has been prescribed for the title page.

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ANNEXURE I

(Model for wrapper and inside title page of Synopsis / Thesis of the Ph.D. work)

Title of the Synopsis / Thesis(Should be in Block Letters)

SYNOPSIS / THESIS SUBMITTED TO ST. JOSEPH UNIVERSITY IN PARTIAL
FULFILMENT FOR THE AWARD OF THE DEGREE OF
DOCTOR OF PHILOSOPHY

IN

(Name of the Discipline)

By

(Name of the candidate)

(Register Number of the Candidate: _____)

Under the supervision of

(Name of the Research Supervisor)



(Name of the Department)

ST. JOSEPH UNIVERSITY

[A State Private University Established Under Nagaland Govt. No.6 of 2016,
Recognized by UGC , Approved By AICTE)
Virgin Town, Ikishe Model Village, Dimapur – 797115
Nagaland, India
Month and Year

[Note: The items in Italics as such are not to be scripted, but only the appropriate details pertaining to them need to be in the space provided]